



Invitation to Bid (ITB) FM72401

FY24 Fuel Site Equipment Projects

IDAHO TRANSPORTATION DEPARTMENT

- **Bovill Fuel Site**
- **Kooskia Fuel Site**
- **Marsing Fuel Site**
- **New Meadows Fuel Site**
- **Orchard Fuel Site**
- **Weiser Fuel Site**
- **Carey Fuel Site**
- **Hailey Fuel Site**
- **American Falls Fuel Site**
- **Downey Fuel Site**
- **Malad Fuel Site**
- **McCammon Fuel Site**
- **Montpelier Fuel Site**
- **Dubois Fuel Site**

Date of Issuance: October 30, 2023

Administrative Information

ITB Title:	FY24 Fuels Site Equipment Projects
ITB Project Description:	Replacement of fuel tank monitoring and wiring updates.
ITB Lead:	Jacob Jackson, Facilities Management Contracting Officer Idaho Transportation Department 11331 W Chinden Blvd., Bld. 8 Boise, Idaho 83714 E-mail: Jacob.jackson@itd.idaho.gov Phone: (208) 334-8831
Submit sealed bid: BIDS MUST BE RECEIVED AT THE PHYSICAL ADDRESS DESIGNATED FOR COURIER SERVICE AND TIME/DATE STAMPED BY ITD PRIOR TO THE CLOSING DATE AND TIME.	Address for Couriers/Physical Address 11331 W Chinden Blvd., Bld. 8 Boise, Idaho 83714 Mailing Address PO Box 11 Boise, Idaho 83707
Deadline To Receive Questions:	4:00 p.m. (MT) on November 10, 2023
ITB Closing Date:	1:59:59 p.m. (MT) on November 15, 2023
ITB Opening Date:	2:00 p.m. (MT) on November 15, 2023 Idaho Transportation Dept. 11331 W Chinden Blvd., Bld. 8 Boise, Idaho 83714
Initial Term of Contract and Renewals (service completion):	The service performed under the contract will begin upon ITD's written Notice to Proceed must be completed within 120 days .

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PUBLIC NOTICE ADVERTISEMENT - INVITATION FOR BIDS

In accordance with Idaho Code 67-5711, The Idaho Transportation Department will accept sealed bids for ITB No. **FM72401 FY24 Fuel Site Equipment Projects**. Bids packets will be accepted at the Idaho Transportation Department at 11331 W Chinden Blvd., Bld. 8, Boise, Idaho 83714, **until 1:59:59 p.m. local time on November 15, 2023** according to the Bid Package Schedule deadline. A public bid opening will be held at the Idaho Transportation Department following the closing time for receipt of bids. Bidders and other interested parties are invited to be present at bid opening.

A description of the work of this project: The Idaho Transportation Department (ITD) is requesting bids from qualified bidders for the replacement of Fuel Tank Monitors; Universal Sensor Monitors; Software Applications; for multiple locations. Bids will be accepted for individual site locations for total cost of equipment replacement, per location; this is not an all-or-none award of contract.

The Invitation to Bid package can be found at the following address: <http://itd.idaho.gov/business/> "Facility Bids" tab.

A pre-bid conference will be not be held in connection to this solicitation.

A bid bond or a certified or cashier's check in the amount of 5% of the total bid, including add alternates, is required.

Idaho Public Works license is required at the time of bid opening for all work on this project.

INSTRUCTIONS TO BIDDERS

PURPOSE: The Idaho Transportation Department (ITD) is requesting bids from qualified bidders for the replacement of Fuel Tank Monitors; Universal Sensor Monitors; Software Applications; for locations listed below, in accordance with the specifications contained herein. Bids will be accepted for individual site locations for total cost of equipment replacement, per location; this is not an all-or-none award of contract.

GENERAL PROVISIONS

DEFINITIONS: Capitalized terms used in these Instructions to Bidders ("Instructions") shall have the meaning given to them in the Idaho Transportation Department' Fixed Price Construction Contract Between Owner and Contractor.

HEADINGS: Headings used in these Instructions are for convenience only.

REJECTION OF BIDS, WAIVER OF INFORMALITIES OR CANCELLATION: Prior to the effective date of a contract, the Administrator of the Idaho Transportation Department shall have the right to accept or reject all bids, to waive any minor deviations/informalities or to cancel the bid.

CONTRACT TIME: The proposed scope of work is estimated to take no more than 120 consecutive calendar days. The contract time shall be 120 consecutive days unless modified by addendum. The owner reserves the right to modify contract time during contract negotiations if proper and reasonable evidence for contract modification has been presented to the owner. Proper and reasonable evidence may be material procurement delays, or anticipated weather delays. No other reasonable evidence may be accepted for contract time extension will be accepted, unless in the best interest of the Idaho Transportation Department.

BID RECEIPT DATE: All bid packets are to be received at the Idaho Transportation Department (ITD) (11331 W Chinden Blvd., Bld. 8, Boise, Idaho 83714,) in Boise, Idaho on or before 2:00 p.m. (MT) on Wednesday, November 15th, 2023. Late bids will be rejected and considered invalid. It is the responsibility of the bidder to confirm receipt of bid prior to the bid date. Delays due to mail, traffic, unable to find the address, or delivery to the wrong address will not be reasons for acceptance. Contractor will be responsible for determining the exact location of bid receipt. Bids delivered to any other address or ITD office other than the one stated is not acceptable, and the bid will be determined as a non-conforming bid. Bids cannot be emailed. Bids will only be received in physical form by hand delivery, delivery service, or mail service. Bidder to note the bids due date time is Mountain Time Zone which is the local time in Boise, Idaho; even though the project site is in Pacific Time Zone.

BID OPENING DATE: Idaho Transportation Department will open acceptable bids on Wednesday, November 15th, 2023, at 2:00 p.m. (MT). at the Idaho Transportation Department Headquarters (11331 W Chinden Blvd., Bld. 8, Boise, Idaho 83714,).

INQUIRIES: Questions concerning a bid must be directed in writing to the ITD Contact listed below no less than ten (10) calendar days before bids are due unless provided otherwise via an addendum. Oral information is not binding and any reliance by a bidder on any oral information or representation is at the bidder's sole risk. Any information given a prospective bidder in response to a written question will be provided to all prospective bidders by an addendum, if such information is necessary for purposes of submitting a bid or if failure to give such information would be prejudicial to uninformed bidders. Timely received written questions will be answered via an addendum which will be posted to ITD webpage, Facilities Bids Projects tab (<http://itd.idaho.gov/business/>). It is the responsibility of the bidder to monitor this website for any updates or addendums.

ITB Lead: Jacob Jackson
Phone: 208-334-8831
E-mail: jacob.jackson@itd.idaho.gov

PUBLIC RECORDS: The Idaho Public Records Law, Title 74, Chapter 1, Idaho Code, allows the open inspection and copying of public records. Public records include any writing containing information relating to the conduct or administration of the public's business prepared, owned, used or retained by a State or local agency regardless of the physical form or character. Unless exempted by the Public Records Law, your bid will be a public record subject to disclosure under the Public Records Law. Any questions regarding the applicability of the Public Records Law should be addressed to your legal counsel prior to submission.

FORM OF AGREEMENT: Unless otherwise specified in the bid documents, the agreement between the successful bidder and the Owner ("State of Idaho") shall be the Idaho Transportation Department' Fixed Price Construction Contract between Owner and Contractor.

PERFORMANCE AND PAYMENT BONDS: A performance bond and payment bond are required for this Project, each in an amount of not less than one hundred percent (100%) of the Contract Price. The performance and payment bonds shall be AIA Document A312, 1984 or the most recent Edition, or a standard surety form certified approved to be the same as the AIA A312 form and shall be executed by a surety or sureties reasonably acceptable to the Owner and authorized to do business in the State of Idaho. Bonds must be provided within ten (10) calendar days following receipt of a Notice of Intent to Award.

BID SUBMISSION PROCESS

BID DOCUMENTS: This solicitation is issued by the Idaho Transportation Department via: <http://itd.idaho.gov/business/> "Facilities Bids" tab. The Idaho transportation department is the only contact for this solicitation. All correspondence regarding this ITB must be in writing.

Bidders and Sub-bidders shall field verify all dimensions pertaining to the Work and shall be responsible for the determination of all quantities of materials required for the completion of the Work. The bidder shall not rely on the scale drawings of the Bidding Documents in his determination of required materials quantities. No allowance shall be made for Bidder's failure to field-verify dimensions.

ADDENDA: In the event that it becomes necessary to revise any part of this ITB, addenda will be posted at the website provided above. It is the responsibility of the bidder to monitor this website for any updates or addendums. Any oral interpretations or clarifications of this ITB will not be relied upon. All changes to this ITB must be in writing and posted to the website to be valid. A bidder is required to acknowledge receipt of all addenda by identifying the addenda numbers in the space provided on the bid proposal form. Failure to do so may result in the bid being declared non-responsive. No addenda will be issued less than four (4) calendar days before the closing date unless the bid closing date is extended.

REVIEW: All interested parties may do a site examination, at their expense. Parties interested in conducting a site examination should notify (in writing) the ITB Lead no later than one (1) business day prior to the date of the site examination. The written request should specify the name and title of each person who will be conducting the site examination.

Failure of bidder to not conduct a site examination will not relieve the bidder of meeting the requirements of this ITB.

BID FORM: Bids must be submitted on the bid proposal forms, or copies of forms, furnished in this solicitation. Bids submitted must contain all original signatures in ink on the following forms:

- Bid Schedule
- Bid Proposal Form
- Contractor's Affidavit Concerning Alcohol and Drug-Free Workplace
- Bidder's Acknowledgment Statement
- Bid Bond (bid security)

The person signing the Bid Proposal Form must initial any and all changes appearing on any of the bid forms. If the bidder is a corporation or other legal entity, the bid forms must be signed by an authorized designee. Oral, telephonic, telegraphic, facsimile or other electronically transmitted bid forms and/or signatures will not be considered.

BID PRICES: The bid form may require bidders to submit bid prices for one (1) or more items on various bases, including lump sum base bid, lump sum bid alternate prices, unit prices or any combination thereof. Bid amounts shall be expressed in words and numbers. The amount in words shall prevail if there is a discrepancy.

ALTERNATES: If the solicitation includes alternate bid items or unit prices, failure to bid on the alternates or unit prices may disqualify the bid. If bidding on an alternate does not change the base bid, indicate by "No Change." If bidding on all items is not required by the Contract Documents, bidders must affirmatively indicate that they are not bidding on those items.

TIME FOR SUBMISSION: Bids must be submitted on or before the time specified in the advertisement for bids. Any bid submitted late will be rejected.

SEALED ENVELOPE: Bids shall be submitted in a sealed envelope with the following clearly printed on the outside of the envelope: the Project number and Project name; the name and address of the bidder; and a statement, such as "BID ENCLOSED" to indicate that it is a bid.

MAILED BIDS: When bids are mailed or shipped, the sealed envelope containing the bid shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof. If mailed, the mailing envelope shall be addressed as follows:

**Idaho Transportation Department
Jacob Jackson/Facility Management
11331 W Chinden Blvd.,
Bld. 8, Boise, Idaho 83714**

It is the bidder's responsibility to ensure that its bid is delivered to the place designated for receipt on or before the specified closing time. The Owner assumes no responsibility for delays in the delivery of mail by the U.S. Post Office or private couriers. Bidders should be advised the intra-state mail system may increase delivery time from arrival at Central Postal to the place designated for receipt and should plan accordingly. **LATE SUBMISSIONS WILL BE REJECTED, WILL NOT BE OPENED AND WILL BE RETURNED TO THE BIDDER. NO DEVIATIONS WILL BE ALLOWED.**

BID CLOSING DECLARED: Immediately prior to the bid opening, the Owner's representative will declare the official bid closing. Any part of a bid not received prior to the bid closing declared by the designated representative will not be considered and will be returned to the bidder unopened. All bids shall be taken under advisement.

DRUG-FREE WORKPLACE: Along with its bid, the bidder shall submit an affidavit certifying compliance with Title 72, Chapter 17, Idaho Code, requiring the Contractor and its subcontractors at the time of bid to provide a drug-free workplace program and to maintain such program throughout the duration of the Contract. The form of affidavit is attached.

ILLEGAL ALIENS: Bidder shall warrant that the bidder does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; bidder shall take steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties and/or termination of any Contract resulting from this bid.

LEGAL RESIDENCY REQUIREMENT: By submitting a bid, the bidder attests, under penalty of perjury, that he (the bidder) is a United States citizen or legal permanent resident or that it is otherwise lawfully present in the United States pursuant to federal law. Prior to being issued a contract, the bidder will be required to submit proof of lawful presence in the United States in accordance with §67-7903, Idaho Code.

BIDDER'S ACKNOWLEDGEMENT STATEMENT: The attached Bidder's Acknowledgement Statement must be completed and included or the bid may be found non-responsive.

PUBLIC WORKS CONTRACTOR'S LICENSE: This Project is not financed in whole or in part by federal funds. Bids will be accepted from those Contractors only (prime contractors, subcontractors and/or specialty contractors) who, prior to the bid opening, hold current licenses as public works contractors in the State of Idaho.

IDAHO PREFERENCE LAW: Section 67-2348, Idaho Code, requires the Idaho Transportation Department to apply a preference in determining which Contractor submitted the lowest responsible bid. If the Contractor who submitted the lowest dollar bid is domiciled in a state with a preference law that penalizes Idaho domiciled contractors, the Idaho Transportation Department must apply the preference law (percentage amount) of that domiciliary state to that Contractor's bid.

NAMING OF SUBCONTRACTORS: Section 67-2310, Idaho Code, requires general (prime) Contractors to include in their bid the name of the subcontractors who shall, in the event the Contractor secures the Contract, subcontract the plumbing, HVAC, and electrical work under the general (prime) Contract. Failure to name subcontractors as required by this section shall render any bid submitted by a general (prime) Contractor nonresponsive and void. Subcontractors named in accordance with the provisions of this section must possess an appropriate license or certificate of competency issued by the State of Idaho covering the Contractor work classification in which the subcontractor is named.

The Idaho Transportation Department interprets Section 67-2310, Idaho Code, to mean three (3) separate areas of work: plumbing work, HVAC, and electrical work. The Idaho Transportation Department also requires that the general (prime) Contractor name the entity that will perform the Work, including if the entity is a subcontractor, a sub-subcontractor or the general (prime) Contractor submitting the bid. Failure to complete the Bid Proposal in full shall render a bid nonresponsive and void.

With regard to possessing an appropriate license or certificate of competency, all subcontractors listed by the general (prime) Contractor must have at the time of the bid opening a current license in the appropriate category (class, type and specialty category) as issued by the Public Works Contractors State License Board. In addition, plumbing, HVAC and electrical subcontractors shall have at the time of the bid opening a valid plumbing contractor's license, HVAC contractor's license or electrical contractor's license, respectively, as issued by the Idaho Division of Building Safety.

In determining if the above listed subcontractors are required on the Project, the Idaho Transportation Department will refer to the plans and specifications. If doubt exists prior to bid closing, potential bidders should contact the Idaho Transportation Department and the Design Professional who prepared the plans and specifications will be requested to make the determination. If plumbing, HVAC or electrical work are not shown on the plans and specifications, but are discovered by the bidder prior to the date of bid opening, then the bidder must request clarification from the Design Professional. Absent such clarification, Work will be considered incidental and naming of a subcontractor will not be required.

BID SECURITY AND BOND REQUIREMENTS

AMOUNT AND FORM OF SECURITY: To be considered, bids must be accompanied by an acceptable bid security in an amount not less than five percent (5%) of the total amount of the bid, including additive alternates. The security may be in the form of a bond or a certified or cashier's check. A standard surety bid bond form

meeting all the conditions of AIA Document A310 is acceptable and, if used, must include a certified and current copy of the power of attorney if the bond is executed by the attorney-in-fact on behalf of the surety.

RETURN OF BID GUARANTY (FIVE PERCENT BID BOND) Bid guaranties, except those of the two lowest responsive bidders, will be returned immediately following the opening and checking of the bids. The retained bid guaranty of the unsuccessful of the two lowest responsive bidders will be returned within 10 days following the award of contract and that of the successful bidder will be returned after satisfactory Surety bonds have been furnished and the contract has been executed.

SURETY BOND REQUIREMENTS (PERFORMANCE AND PAYMENT BONDS) The lowest responsive, responsible bidder shall furnish a performance bond and a payment bond each in the amount of the contract for each contract to be awarded. Payment Bonds and Performance Bonds are required for all Public Works contract with contract values equal to or greater than \$50,000 in accordance to 54-4512, Idaho Code.

Performance and Payment Bonds shall be submitted on the most current version of The American Institute of Architects (AIA) Document 312, signed by the bidder and their surety company. Power of Attorney for the person who executes the bond on behalf of the surety as Attorney-In-Fact must accompany the bid bond.

Guarantees submitted via any other obligation WILL NOT be accepted.

FORFEITURE: A successful bidder who fails to sign the Contract for the Work or furnish the required bonds within ten (10) calendar days following the receipt of notice of intent to award a Contract is subject to forfeiture in accordance with Section 54-1904E, Idaho Code.

RETENTION OF SECURITY: Bid security shall be retained for no more than forty-five (45) calendar days after the opening of bids, so long as the bidder has not been notified of the acceptance of the bid.

BID WITHDRAWAL

PRIOR TO BID CLOSING: If a bid has been submitted, it may be withdrawn in person by a bidder's authorized representative before the opening of the bids. A bidder's representative will be required to show identification and sign on a bid summary sheet before it will be released. After bid closing, no bid may be withdrawn except in strict accordance with these Instructions or applicable law.

BID MODIFICATION

PRIOR TO BID CLOSING: If a bid has been submitted, it may be modified by the submission of a written document contained in a separate sealed envelope marked "Bid Modification from [Name of Bidder] for ITD Project No: FM72401, FY24 Fuel Site Equipment Projects." **THE DOCUMENT MODIFYING THE BID MUST BE SIGNED IN INK BY AN AUTHORIZED REPRESENTATIVE OF THE SUBMITTING BIDDER. THE IDAHO TRANSPORTATION DEPARTMENT RESERVES THE RIGHT TO REQUIRE PRESENTATION OF EVIDENCE SATISFACTORY TO IT TO ESTABLISH THE AUTHORITY TO ACT ON BEHALF OF THE SUBMITTING BIDDER. NO OTHER FORM OF MODIFICATION (INCLUDING TELEPHONE, FACSIMILE OR ELECTRONIC MAIL) WILL BE ACCEPTED. AFTER BID CLOSING, NO BID MAY BE MODIFIED EXCEPT IN STRICT ACCORDANCE WITH THESE INSTRUCTIONS OR APPLICABLE LAW.**

RELIEF FROM BIDS

CONDITIONS FOR RELIEF: Relief from bids is subject to Sections 54-1904B through 54-1904E, Idaho Code. In the event a bidder discovers a mistake in its bid following the bid opening and wishes to withdraw its bid, the bidder shall establish to the satisfaction of the Owner, pursuant to Section 54-1904C, Idaho Code, that a clerical or mathematical mistake was made; the bidder gave the public entity (Owner) written notice within five (5) calendar days after the opening of the bid of the mistake, specifying in the notice in detail how the mistake occurred; and the mistake was material.

DETERMINATION: If the Owner determines that the bidder has satisfied the requirements of Section 54-1904C, Idaho Code, to entitle it to relief from a bid because of a mistake, it shall prepare a report in writing to document the facts establishing the existence of each required element. The report shall be available for inspection as a public record and shall be filed with the public entity soliciting bids. A bidder claiming a mistake and satisfying all the required conditions of Section 54-1904C, Idaho Code, shall be entitled to relief from the bid and have any bid security returned by the Owner. Bidders not satisfying the conditions of Section 54-1904C, Idaho Code shall be subject to forfeiture in accordance with Section 54-1904B, Idaho Code. A bidder who claims a mistake or who forfeits its bid security shall be prohibited from participating in any re-bidding of that project on which the mistake was claimed or security forfeited and the Owner may award the Contract to the next lowest responsive and responsible bidder.

BIDDER'S REPRESENTATIONS

REPRESENTATIONS UPON SUBMITTING A BID: By submitting its bid, a bidder represents and warrants the following:

1. The person signing the bid is authorized to bind the bidder;
2. It has all required licenses, permits or other authorizations necessary to submit its bid;
3. It has taken steps necessary to ascertain the nature and location of the Work and has investigated and satisfied itself as to the general and local conditions which can affect the Work or its cost, including but not limited to: (i) conditions bearing upon transportation, disposal, handling and storage of materials; (ii) the availability of labor, water, natural gas, electric power and roads; (iii) uncertainties of weather, river stages or similar physical conditions at the site; (iv) the conformation and conditions of the ground; and (v) the character of equipment and facilities needed preliminary to and during the Work;
4. It has satisfied itself as to character, quality and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including exploratory work done by the Owner as well as from the drawings and specifications provided as part of the bid package, and that any failure of the bidder to take such actions will not relieve the bidder from responsibility for estimating properly the difficulty and cost of successfully performing the Work;
5. It has received, read and reviewed the Contract, has submitted any questions in writing regarding the same and has received an answer to such questions;
6. Its bid is based upon the requirements of the Contract without exception;
7. It is in compliance with Title 72, Chapter 17, Idaho Code, regarding a drug-free workplace and has included the required affidavit regarding the same;
8. Its bid is in compliance with employment of persons authorized to work in the United States;
9. It will retain bid security and hold and honor all base bid prices for forty-five (45) calendar days from the date of bid opening, and cannot be withdrawn after the bid opening;
10. Its bid prices shown for each item on the bid proposal form include all labor, material, equipment, overhead and compensation to complete all of the Work for that item; and
11. It has included in its bid amount Idaho sales and/or use taxes on all materials and equipment and all other taxes imposed by law.

BID AWARD

AWARD: Individual Awards will be made to the lowest responsive, responsible bidder(s) with the lowest Total Cost per location, as provided on the Bid Schedule. Site locations are being bid and awarded independently as noted by designation:

- | | | |
|-----------------------|-----------------|------------------------|
| - FM72402 Bovill | FM72403 Kooskia | FM72404 Marsing |
| - FM72405 New Meadows | FM72406 Orchard | FM72407 Weiser |
| - FM72408 Carey | FM72409 Hailey | FM72410 American Falls |
| - FM72411 Downey | FM72412 Malad | FM72413 McCammon |
| - FM72414 Montpelier | FM72415 Dubois | |

DETERMINATION OF RESPONSIBILITY: The Owner reserves the right to make reasonable inquiry about or from the submitting bidder or from third parties to determine the responsibility of a submitting bidder. Such inquiry may include, but not be limited to, inquiry regarding experience and expertise related to the Project, manpower and other resources, financial stability, credit ratings, references, potential subcontractors and past performance. The unreasonable failure of a submitting bidder to promptly supply any requested information may result in a finding of non-responsibility.

EXECUTION / AWARD OF THE CONTRACT The award of contracts, if awarded, will be made within 10 calendar days after the Intent to Award Notice letter has been mailed to the lowest responsive bidder whose bid complies with all requirements prescribed. However, the award may be deferred beyond 10 calendar days by mutual written agreement between the Department and the lowest responsive bidder.

The contract shall be signed by the lowest responsive responsible bidder and returned within 10 calendar days after the bidder has received the contract. If the contract is not executed by the State within 10 calendar days following receipt from the bidder of the signed contracts, the bidder shall have the right to withdraw their bid without penalty. No contract shall be considered as effective until it has been fully executed by all of the parties thereto.

FAILURE TO EXECUTE CONTRACT Failure to execute the contract, file acceptable bonds and submit acceptable evidence, if required by contract, of good faith efforts to obtain participation by disadvantaged businesses within 10 calendar days after the contract has been received by the bidder shall be just cause for the cancellation of the award of contract and the forfeiture of the proposal guaranty which shall become the property of the state, not as a penalty, but in liquidation of damages sustained. Award may then be made to the next lowest responsible bidder or the work may be re-advertised and constructed under contract or otherwise, as the state may decide.

INCURRING COSTS: The Owner is not liable for any cost incurred by bidders prior to the Notice to Proceed.

PRIOR ACCEPTANCE OF DEFECTIVE BIDS OR PROPOSALS: The Owner generally will not completely review or analyze bids that appear to fail to comply with the requirements of the bid documents, nor will the Owner generally investigate the references or qualifications of those who submit such bids. Therefore, any acknowledgment that the selection is complete shall not operate as a representation by the Owner that an unsuccessful bid was responsive, complete, sufficient or lawful in any respect.

POST-AWARD SUBMITTALS: Upon receipt of a Notice of Intent to Award, the apparent low responsive and responsible bidder shall provide documentation required in such Notice. Such Notice of Intent to Award shall generally require the bidder to return to the Owner, within ten (10) days of receipt, a signed Contract, all required bonds, proof of insurance and documentation required by the Idaho State Tax Commission (report and affidavit).

END OF INSTRUCTION

SCOPE OF WORK

SCOPE: The Contractor must furnish all labor, material, tools, equipment and services for the removal and replacement of the existing equipment as indicated in accordance with the provisions of the contract documents as follows:

Purchase and install One (1) Fuel Tank Monitor; Veeder Root Model TLS450Plus, Part No. 860091-301 with One (1) universal sensor module (USM), Part No. 332812-001 and One (1) software application, Part No. 333545-001, one Veeder Root RS232 Interface Module, install and upgrade wiring, footage unknown, to the manufacturers specifications (Beldin 88760 required for all sensors and probes) for all locations listed. May also require changing out a 25 pin serial connector to a 9 pin to connect to the FuelMaster unit. All sites currently have a Veeder Root TLS350 Tank Monitor Unit. Work is not complete until ITD has verified they were able to capture the tank monitor readings via the FuelMaster Unit, the vendor has completed a passing Idaho Department of Environmental Quality Release Detection Equipment test showing the site is in compliance with DEQ and has submitted the form to the ITD Fuel Programs Coordinator, Judi Conner. Note, while DEQ does not require the TMU to be tested at above ground fuel sites ITD does.

Site types for each location are indicated on Appendix 1, Price Sheet. ITD uses FuelMaster as its fuel management system. Vendors must include product literature with their bid, which demonstrates to ITD's satisfaction that the offered product meets the specifications. In the event product literature is not satisfactory, ITD reserves the right to seek clarification from the Vendor. Failure to provide satisfactory documentation or a clarifying response to ITD may eliminate the Vendor from further consideration. If the equipment is not compatible with the existing sensors, probes, cap communication, and electronic components the new installation should include all of the aforementioned. All installation of Veeder Root equipment must be performed by a Certified Veeder Root Installation Technician. The vendor completing the DEQ TMU test must be listed as an Underground Storage Tank Service Provider on the Idaho Department of Environmental Quality website at <https://www.deq.idaho.gov/waste-management-and-remediation/storage-tanks/> in Section 2, Release Detection Equipment Test. The DEQ test form can be found at <https://www2.deq.idaho.gov/admin/LEIA/api/document/download/4916>

Hazmat removal must be done in accordance with DEQ guidelines.

Contractor's maintenance, repair and "as needed" repair technician(s) must have successfully **completed** a fingerprint background check within the last five (5) years and have been approved by ITD Project Management Office (PMO) to work at ITD fuel sites.

WORKSITE CLEANUP: The Contractor must keep work areas free of waste materials. Upon completion of work, all waste, tools, supplies, and materials must be removed from ITD's premises. Any tools and supplies left onsite after work completion will be considered property of ITD.

WORK NOT NOTED, DETAILED, OR SPECIFIED: All work required for complete installation or assembly shall be included in the Contractor's bid. Where minor portions of required work are not noted, detailed, or specified, such work shall be done in accordance with proven construction practice or accepted industry standards at no additional cost to the owner. The contractor shall be held responsible for verification of existing job conditions prior to bid. No additional cost shall be awarded to the successful contractor (or their subcontractors) after bids have been submitted and contracts awarded for failure to verify existing field conditions. Discrepancies or questions arising between actual field conditions and contract documents must be submitted in accordance with Instructions to Bidders Section for Inquiries.

LOCATIONS

Bovill – FM72402

Site Address: SH 3, Milepost 40.2, Bovill, ID 83806
On Site Contact: Ron Morgan
Office Number: (208) 799-4256
Tank Information: This location has aboveground fuel storage tanks -1,000 gallons unleaded, and 3,000 gallons diesel.

Kooskia – FM72403

Site Address: SH-12, Milepost 25.43, Kooskia, ID 83539
On Site Contact: Ron Morgan
Office Number: (208) 799-4256
Tank Information: This location has aboveground fuel storage tanks -1,000 gallons unleaded, and 3,000 gallons diesel.

Marsing – FM72404

Site Address: 5914 State Highway 78, Marsing, ID 83639
On Site Contact: David Dansereau
Office Number: (208) 334-8348
Tank Information: This location has aboveground fuel storage tanks -1,200 gallons unleaded, and 4,200 gallons diesel.

New Meadows– FM72405

Site Address: Junction Highway 95 and Highway 55, New Meadows, ID 83654
On Site Contact: David Dansereau
Office Number: (208) 334-8348
Tank Information: This location has aboveground fuel storage tanks -1,000 gallons unleaded, and 4,200 gallons diesel.

Orchard – FM72406

Site Address: 5310 W Diamond St, Boise, ID 83705
On Site Contact: David Dansereau
Office Number: (208) 334-8348
Tank Information: This location has underground fuel storage tanks -3,000 gallons unleaded, and 4,000 gallons diesel.

Weiser – FM72407

Site Address: 550 E, Indian Head, ID 83672
On Site Contact: David Dansereau
Office Number: (208) 334-8348
Tank Information: This location has underground fuel storage tanks -4,000 gallons unleaded, and 4,000 gallons diesel.

Carey – FM72408

Site Address: 205.47 North Main, Carey, ID 83320
On Site Contact: Mike Stowell
Office Number: (208) 886-7888
Tank Information: This location has two underground fuel storage tanks, both carry diesel fuel, -1,000 gallons diesel, and 3,000 gallons diesel.

Hailey – FM72409

Site Address: State Highway 75, Milepost 118.25, Bellevue, ID 83313 (Bartholomew RD)
On Site Contact: Mike Stowell
Office Number: (208) 886-7888

Tank Information: This location has aboveground fuel storage tanks -1,000 gallons unleaded, and 4,000 gallons diesel.

American Falls – FM72410

Site Address: 2996 South Frontage Road, American Falls, ID 83211
On Site Contact: Derek Cottrell
Office Number: (208) 234-3964
Tank Information: This location has underground fuel storage tanks -2,000 gallons unleaded, and 4,000 gallons diesel.

Downey – FM72411

Site Address: 4181 State Highway 40 (I-15 Exit 31), Downey, ID 83234
On Site Contact: Derek Cottrell
Office Number: (208) 234-3964
Tank Information: This location has underground fuel storage tanks – 1,000 gallons of unleaded and 3,000 gallons diesel.

Malad – FM72412

Site Address: 1010 North 300 East, Malad, ID 83252
On Site Contact: Derek Cottrell
Office Number: (208) 234-3964
Tank Information: This location has underground fuel storage tanks – 1,000 gallons of unleaded and 3,000 gallons diesel.

McCammom – FM72413

Site Address: 6988 Old Highway 91, McCammom, ID 83250
On Site Contact: Derek Cottrell
Office Number: (208) 234-3964
Tank Information: This location has underground fuel storage tanks – 1,000 gallons of unleaded and 3,000 gallons diesel.

Montpelier – FM72414

Site Address: 21762 US Highway 30, Montpelier, ID 83254
On Site Contact: Derek Cottrell
Office Number: (208) 234-3964
Tank Information: This location has underground fuel storage tanks – 2,000 gallons unleaded, 4,000 gallons diesel.

Dubois – FM72415

Site Address: 138 South Idaho Street, Dubois, ID 83423
On Site Contact: Dalton Rice
Office Number: (208) 745-5644
Tank Information: This location has underground fuel storage tanks – 1,000 gallons of unleaded and 3,000 gallons diesel.

STAGING LOCATION(S): Staging location(s) will be determined by the ITD Contract Manager prior to the start of each project.

EXPERIENCE: The Contractor as well as the project supervisors proposed for the project must have a minimum of 5 years' experience in fuel site equipment.

QUANTITY: Quantities estimated in Attachment A, Bid Schedule are for bidding purposes only. Actual quantities will vary due to the nature of the requirements.

FULLY BURDENED COST: Provide your fully burdened Total Cost per location on the Bid Schedule.

CONTRACT COMPLIANCE: If a formal and written complaint is registered with the Contractor in respect to unsatisfactory work performance, the Contractor will have seventy-two (72) hours in which to respond in person to the complaint, to remedy the problem(s). Failure to respond in the prescribed time to the complaint or to remedy the problem may result in termination of the contract as provided in the Idaho Transportation Department, Business & Support Management Solicitation Terms and Conditions.

If ITD is not satisfied with the results and remediation of the complaint, periodic and joint inspections with the Contractor may be required to discuss and point out Contractors violations. Failure of the contractor to attend these inspections may result in termination of the contract.

BID SCHEDULE

Provide your fully burdened Total Cost for providing the fuel pump(s) specified in this solicitation:

Note: Contracts will be awarded individually and are being bid independently for each site location, with Total Cost. You may bid on one, or as many sites as you choose.

THIS ATTACHMENT MUST BE COMPLETED AND RETURNED WITH RESPONSE

ITEM	DESCRIPTION	Total Cost for Site Location
1	- Bovill monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
2	- Kooskia monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
3	- Marsing monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
4	- New Meadows monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
5	- Orchard monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
6	- Weiser monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
7	- Carey monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
8	- Hailey monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
9	- American Falls monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
10	- Downey monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____
11	- Malad monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	\$ _____

12	- McCammon monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates	-	\$ _____
13	- Montpelier monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates		\$ _____
14	- Dubois monitor, sensor, software, and wiring if needed (needs shielded wiring), all necessary updates		\$ _____

BID PROPOSAL

TO: STATE OF IDAHO
IDAHO TRANSPORTATION DEPARTMENT

Gentlemen:

The Bidder, in compliance with your Invitation for Bids for the construction of FM72303, FY23 Fuel Site Equipment Projects having examined the bidding and Contract Documents and the site of the proposed Work, and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to provide the service and insurance in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents.

Bidder hereby agrees to commence Work under this Contract on a date to be specified in the written "Notice to Proceed" of the Owner and to substantially complete the Project within 120 consecutive calendar days thereafter, as stipulated in the specifications.

Bidder acknowledges receipt of Addenda No. _____.
(List all Addenda)

BASE PROPOSAL: Bidder agrees to perform all of the base proposal Work described in the specifications as identified on the Bid Schedule.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The bidder agrees that this bid shall be good for a period of forty-five (45) calendar days after the scheduled opening time for receiving bids.

Upon receipt of written Notice of Intent to Award of this bid, Bidder will execute the formal Contract within ten (10) calendar days and deliver a Surety Bond or Bonds as required by paragraph "Performance and Payment Bonds" first page (ITB-1) of the Instructions to Bidders.

The bid security in the amount of five percent (5%) of the bid amount is to become the property of the Owner, in the event the Contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

The names and addresses of the entities who will perform the Work identified below, subject to approval of Owner, if Undersigned is awarded the Contract, are as follows:

Electrical

(Name) _____

(Address) _____

Idaho Public Works Contractors License No. _____

Idaho Electrical Contractors License No. _____

FAILURE TO NAME A PROPERLY LICENSED SUBCONTRACTOR IN EACH OF THE ABOVE CATEGORIES WILL RENDER THE BID UNRESPONSIVE AND VOID.

Should the listing of subcontractors change due to selection of alternates or other similar circumstances, attach explanation.

Bidder warrants that bid has been prepared and that any contract resulting from acceptance of this bid is subject to the Fixed Price Construction Contract.

The undersigned notifies that it is of this date duly licensed as an Idaho Public Works Contractor and further that it possesses Idaho Public Works Contractor's License No. _____, or that it and its subcontractors shall have secured a Public Works Contractor's License at or prior to award and execution of the Contract for construction and is domiciled in the State of _____.

Dated this _____ day of _____, _____.
(date) (month) (year)

Respectfully submitted by:

(Contractor's Name- Typed)

SEAL
(Seal - if bid is by a corporation)

(Street or PO Address)

(City, State and zip code)

(Authorized Signature)

(Title)

(Telephone Number)

(Email Address)

(EIN)

Have you remembered to include bid security (bid bond or a certified or cashier's check), Contractor's Affidavit Concerning Alcohol and Drug-Free Workplace and a signed copy of the Bidder's Acknowledgment Statement with your bid?

Execute and Submit with Bid

**CONTRACTOR'S AFFIDAVIT
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE**

STATE OF _____

COUNTY OF _____

Pursuant to the Section 72-1717, Idaho Code, I, the undersigned, being duly sworn, depose and certify that _____ is in compliance with the provisions of Section 72-1717, Idaho Code; that _____ provides a drug-free workplace program that complies with the provisions of Title 72, Chapter 17, Idaho Code, and will maintain such program throughout the life of a state construction contract; and that _____ shall subcontract Work only to subcontractors meeting the requirements of Section 72-1717(1)(a), Idaho Code.

Name of Contractor

Address

City and State

By: _____
(Signature)

Subscribed and sworn to before me this _____ day of _____, _____.

NOTARY PUBLIC
Residing at: _____
Commission expires: _____

FAILURE TO EXECUTE THIS AFFIDAVIT AND SUBMIT IT ALONG WITH YOUR BID SHALL MAKE YOUR BID NON-RESPONSIVE.

Execute and Submit with Bid

BIDDER'S ACKNOWLEDGMENT STATEMENT

NOTE: THE INFORMATION CONTAINED HEREIN IS A SUMMARY OF VITAL CONTRACT PROVISIONS AND DOES NOT CHANGE THE CONTRACT DOCUMENTS THAT WILL GOVERN THIS PROJECT.

ITB number: FM72303, FY23 Fuel Site Equipment Projects

By submitting a bid for this Project, the undersigned bidder agrees that, if awarded the Contract for construction, Contractor will conform to all conditions and requirements of the Contract, including but not limited to:

- Contractor agrees to comply with conditions pertaining to Sections 44-1001 and 44-1002, Idaho Code, requiring the employment of ninety-five percent (95%) bona fide Idaho residents and providing for a preference in the employment of bona fide Idaho residents and regarding the employment of persons not authorized to work in the United States.
- Contractor will substantially complete the Work within the time stated in the Contract Documents, or as modified by Change Order(s).
- If the Contractor fails to substantially complete the Project within the time stated in the Contract Documents, or as modified by Change Order, the Contractor agrees that the Owner may deduct from the Contract amount liquidated damages in the amount per calendar day, indicated in the Contract Documents, times the number of calendar days until the Project is Substantially Complete, as defined in the Contract Documents and as determined by the Design Professional.
- The Contractor agrees that the amount allowed for overhead and profit on any Change Order is limited to the amounts indicated in subparagraph 16.3.11 of the Fixed Price Construction Contract between Owner and Contractor.
 1. For total changes the amount allowed for overhead, profit, bonds and insurance for the Contractor and all subcontractors of any tier combined shall not exceed fifteen percent (15%) of direct costs; or
 2. The Contractor will determine the amount of overhead and profit to be apportioned between the Contractor and its subcontractor of allowable amounts of overhead, profit, bonds and insurance.
- The Contractor agrees that Change Orders are governed by the Fixed Price Construction Contract between Owner and Contractor General Conditions of the Contract for Construction including as follows:
 1. By the execution of a Change Order, the Contractor agrees and acknowledges that it has had sufficient time and opportunity to examine the change in Work which is the subject of the Change Order and that it has undertaken all reasonable efforts to discover and disclose any concealed or unknown conditions which may, to any extent, affect the Contractor's ability to perform in accordance with the Change Order. Aside from those matters specifically set forth in the Change Order, the Owner shall not be obligated to make any adjustments to either the Contract Sum or Contract Time by reason of any conditions affecting the change in Work addressed by the Change Order that could have reasonably been discovered or disclosed by the Contractor's examination.
 2. Any Change Order fully executed by the Owner, Contractor and Design Professional, including but not limited to, a Change Order arising by reason of the parties' mutual agreement or by

mediation, shall constitute a final and full settlement of all matters relating to or affected by the change in the Work, including but not limited to, all direct and consequential costs associated with such change and any and all adjustments to the Contract Price and Contract Time. In the event a Change Order increases the Contract Price, the Contractor shall include the Work covered by such Change Order in the Application for Payment as if such Work was originally part of the Project and Contract Documents.

FAILURE TO EXECUTE THIS ACKNOWLEDGMENT MAY MAKE YOUR BID NON-RESPONSIVE.

I, _____, being duly authorized to bind the
(type or print name of individual)

bidder, _____, does hereby certify that I have fully read
(type or print name of company)
and understand this document and that it highlights certain parts of the Contract that will be entered between the parties and that will govern this Project.

Authorized Signature: _____

Title: _____

Date: _____

END OF BIDDER'S ACKNOWLEDGMENT STATEMENT